**Transcript - Prezi**

Hello, I am Maria Jardim and today we are going to learn how to construct a poster using Prezi.

Prezi is a tool where students can develop interesting classroom projects which foster creative thinking and expression as well as teamwork. It is an interesting tool to for project presentations as it provides opportunity for alternative assessments and differentiated instructional activities.

1. First you need to go to go to [www.prezi.com](http://www.prezi.com)
2. You then need to create an account. You can either create a free educational account if you an educational email or a free version where your prezis will all be public or even a paid version. The advantages of the educational account are that you can have your profile and your prezis private. This tool can be used in the collaborative preparation of presentation as many members of the same prezi can be working on it at the same time and the other people working on the prezi will see their avatar walking around the board.
3. To create a prezi just click on “new prezi”.
4. You can then create a name and a description for your prezi.
5. You are then automatically on editing mode, ready to start your new project.
6. You can start by choosing a template or you can choose the blank screen and personalize your template. To do this you can click on colors & forms and then choose one of the templates and choose your color scheme.
7. Cicking on the screen you will be able to start writing and then you can choose if you want the phrase to be title or body. You can choose the colors and make the words bigger or smaller and rotate it or transport it to another position on the screen.
8. You can insert images, powerpoint presentations, youtube films, concept maps and files.
9. You can invite colleagues to edit the presentation with you.
10. You can prepare the path of the presentation, choosing the order of the focus.
11. When you have your project complete you can save it online and download a copy to be used offline.
12. Try it out and enjoy.